

# Caroline Holmes

## EDUCATOR

### CONTACT

 920-903-2709  
 carolineholmes2000@gmail.com

### EDUCATION

**Bachelor of Fine Arts in Drama**  
Dramaturgy Concentration  
Minor in French and Francophone Studies  
Minor in English Literature & Culture

### Carnegie Mellon University

2020-2024  
Graduated Summa Cum Laude with 4.0  
QPA, University and College Honors, Dean's  
List Honoree (2020-2024)

### SKILLS

- CPR and First Aid Certified through the American Red Cross
- COVID, Fully Vaxxed and Boosted
- Valid Driver's License
- Caregiving for children diagnosed with ASD and/or ADHD
- Potty-training assistance
- Food Safety and Preparation
- French Speaking, Reading & Writing
- English Language & Literature, Writing Instruction
- Acting, Vocal Performance, Ballet, Jazz, Tap, and Violin Performance

### REFERENCES

Rebecca Leighton, Grace Church School Brooklyn Heights

 646-549-1090  
 rleighton@gracechurchschool.org

Jordan Butterfield, Trinity Repertory Company

 617-312-9912  
 jbutterfield@trinityrep.com

Pamela Piskurich, The Leonard Gelfand Center for Educational Outreach

 412-779-7832  
 pjp@andrew.cmu.edu

### WORK EXPERIENCE

#### Education Apprentice

Trinity Repertory Company Sept 2025 - May 2026

- Assistant Teacher for after-school theater classes, spanning K-12, including advanced year-long classes for middle school and high school students.
- Assistant Teacher, Playwright, and Co-Director for TRAIN program at Seven Hills, RI: theater programming for students and adults with cognitive or physical disabilities culminating in a performance of an original play or musical.
- Coordinated Project Discovery Student Matinee performances and authored teacher and student study guides for each production (in hand and video).
- Coordinated and Directed for Write Here Write Now Young Playwrights Festival.
- Taught the "Young Creators: Create a Play" residency at Providence Public Library.

#### Pre-School Classroom Teacher

Grace Church School Brooklyn Heights Sept 2024 - Aug 2025

- Associate teacher for 2 classes of 2-3 year old children in play-based learning school.
- Built parent/teacher relationships and evaluated child growth and development in assessments and parent teacher conferences.
- Prepared the classroom space and learning centers for students.
- Helped students to work towards potty-training at their own stage of learning.

#### Student Teaching Assistant

Carnegie Mellon University Pre-College Drama Program June - Aug 2023

- Provided assistance and guidance for high school students throughout their days attending summer courses at CMU's School of Drama.
- Substitute taught for Dramaturgy and Dramatic Writing courses.

#### Saturday STEM Course Teacher

The Leonard Gelfand Center for Educational Outreach Carnegie Mellon University Sept 2021 - Dec 2022

- Taught a STEM-related course to elementary age students in a Saturday class.
- Prepared classroom curriculum and materials.
- Managed a 3-hour class of 15 students.
- Lead the class in an activity utilizing learning concepts, such as building battery powered robots demonstrating the function of electrical circuits.

#### Assistant Teacher and Assistant Director

Summer Shakespeare Program, Appleton Area School District June - Aug 2022

- Assistant taught a daily week-day summer school course for high school students on Shakespearean history culminating in a performance of a Shakespearean play.

#### Part-Time Nanny

The Haché-Flansburgh Household Sept 2019 - May 2020

- Provided after-school and weekend/holiday childcare for two children on the autistic spectrum aged 8 and 13 at the time of care.
- Picked up and drove home students from elementary and middle school.
- Prepared after-school nutrition in alignment with each child's dietary restrictions.
- Upheld household boundaries via positive reinforcement & constructive discipline.

#### Pre-School Classroom Teacher

The Learning Tree Preschool Sept 2019 - May 2020

- Completed 24 hours of training in child safety and development through Texas A&M AgriLife Extension Online Courses to become a state-certified caretaker.
- Co-taught a preschool class of 10 2-3 year olds
- Helped students to work towards potty-training at their own stage of growth.