

Caroline Holmes

EDUCATOR

CONTACT

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EDUCATION

Bachelor of Fine Arts in Drama

Dramaturgy Concentration
Minor in French and Francophone Studies
Minor in English Literature & Culture

Carnegie Mellon University

2020-2024

Graduated Summa Cum Laude with 4.0
QPA, University and College Honors, Dean's
List Honoree (2020-2024)

SKILLS

- CPR and First Aid Certified through the American Red Cross
- COVID, Fully Vaxed and Boosted
- Valid Driver's License
- Caregiving for children diagnosed with ASD and/or ADHD
- Potty-training assistance
- Food Safety and Preparation
- French Speaking, Reading & Writing
- English Language & Literature, Writing Instruction
- Acting, Vocal Performance, Ballet, Jazz, Tap, and Violin Performance

REFERENCES

Rebecca Leighton, Grace Church School
Brooklyn Heights

📞 646-549-1090

✉ rleighton@gracechurchschool.org

Jordan Butterfield, Trinity Repertory
Company

📞 617-312-9912

✉ jbutterfield@trinityrep.com

Pamela Piskurich, The Leonard Gelfand
Center for Educational Outreach

📞 412-779-7832

✉ pjp@andrew.cmu.edu

WORK EXPERIENCE

Education Apprenticeship

Trinity Repertory Company

Sept 2025 - May 2026

- Assistant Teacher for after-school theater classes, spanning K-12, including advanced year-long classes for middle school and high school students.
- Assistant Teacher, Playwright, and Co-Director for TRAIN program at Seven Hills, RI: theater programming for students and adults with cognitive or physical disabilities culminating in a performance of an original play or musical.
- Coordinated Project Discovery Student Matinee performances and authored teacher and student study guides for each production (in hand and video).
- Coordinated and Directed for Write Here Write Now Young Playwrights Festival.
- Taught the "Young Creators: Create a Play" residency at Providence Public Library.

Pre-School Classroom Teacher

Grace Church School Brooklyn Heights

Sept 2024 - Aug 2025

- Associate teacher for 2 classes of 2-3 year old children in play-based learning school.
- Built parent/teacher relationships and evaluated child growth and development in assessments and parent teacher conferences.
- Prepared the classroom space and learning centers for students.
- Helped students to work towards potty-training at their own stage of learning.

Student Teaching Assistant

Carnegie Mellon University Pre-College Drama Program

June - Aug 2023

- Provided assistance and guidance for high school students throughout their days attending summer courses at CMU's School of Drama.
- Substitute taught for Dramaturgy and Dramatic Writing courses.

Saturday STEM Course Teacher

The Leonard Gelfand Center for Educational Outreach
Carnegie Mellon University

Sept 2021 - Dec 2022

- Taught a STEM-related course to elementary age students in a Saturday class.
- Prepared classroom curriculum and materials.
- Managed a 3-hour class of 15 students.
- Lead the class in an activity utilizing learning concepts, such as building battery powered robots demonstrating the function of electrical circuits.

Assistant Teacher and Assistant Director

Summer Shakespeare Program, Appleton Area School District

June - Aug 2022

- Assistant taught a daily week-day summer school course for high school students on Shakespearean history culminating in a performance of a Shakespearean play.

Part-Time Nanny

The Haché-Flansburgh Household

Sept 2019 - May 2020

- Provided after-school and weekend/holiday childcare for two children on the autistic spectrum aged 8 and 13 at the time of care.
- Picked up and drove home students from elementary and middle school.
- Prepared after-school nutrition in alignment with each child's dietary restrictions.
- Uphold household boundaries via positive reinforcement & constructive discipline.

Pre-School Classroom Teacher

The Learning Tree Preschool

Sept 2019 - May 2020

- Completed 24 hours of training in child safety and development through Texas A&M Agrilife Extension Online Courses to become a state-certified caretaker.
- Co-taught a preschool class of 10 2-3 year olds
- Helped students to work towards potty-training at their own stage of growth.